

Apply To Be an Exhibitor

Artisans Fair and Farmers Market

Saturday, May 23, 2026

Lord Baltimore Elementary School, Ocean View, DE

Show Time 9:00 a.m. until 2:00 p.m.

Artisans Fair

The Artisans Fair features a diverse array of artisans from all media, including fine art, photography, jewelry, glass, metalwork, fiber work, pottery, and wood. Both inside and outside exhibit spaces are available.

Artisans Fair Exhibitor Requirements

- The Artisans Fair is an invitation-only show. An artisan must receive a letter of invitation in order to register for the show. Registration forms submitted by artisans who have not been invited to participate will not be accepted.
- All work must be original and must be created by the exhibiting artisan.
- Two exhibitors are welcome to share a space, but the work of both must have been approved by the Artisans Fair Review Committee. An additional fee will apply for shared space.

Artisans Fair Application Process

- Applications from new Artisans Fair exhibitors will be considered beginning in January 2026.
- To apply to become an exhibitor, the artisan should submit the following information to AARP.Artisans.Fair@gmail.com
 - Name, address, telephone numbers and email address.
 - A brief description of the work to be exhibited.
 - At least three digital photos that are representative of the work to be exhibited plus a digital photo of the booth set-up.

- The URL address of a website for the business, if applicable.
- Acceptance of an application is a 2-step process:
 - The Artisans Fair Review Committee reviews the application to determine whether the items to be exhibited meet the criteria for the Fair. The applicant is notified of this initial determination within 30 days of receipt of a complete application. Acceptance by the Artisans Fair Review Committee **does not** guarantee an invitation to participate.
 - If space is still available, and we haven't exceeded the quota for the category of items to be exhibited (jewelry, pottery, etc.), the Fair's Exhibitor Coordinator sends the applicant an invitation to participate. If space is not available, the accepted applicant will be offered the opportunity to be placed on a waiting list and will be notified should a space become available.

Farmers Market

Outdoor spaces are available for participating vendors who sell produce, other food products, plants, or items for outdoor living.

Farmers Market Application Process

Applications from Farmers Market vendors will be considered beginning in January 2026. To apply for a space at the Farmers Market, the business should submit the following information to AARP.Farmers.Market@gmail.com.

- Name, address, telephone numbers and email address.
- A brief description of the products or items that would be offered at the market.
- The URL address of a website for the business, if applicable.

Fees

Artisans Fair Fees

Both inside and outside 10'x10' spaces are available. Inside spaces are located in the Elementary School's gymnasium and cafeteria.

Outdoor spaces are located in the School's athletic field and are all on grass.

- Inside: \$105 per 10'x10 exhibit space. 2 metal chairs can be provided. Tables are not provided, but may be rented. Some of the inside booth spaces have access to electricity.
- Outside: \$85 per 10'x10' exhibit space. Exhibitor must supply tent, tables (if any), and chairs. Electricity is not available outside.
- Shared booth fee: \$25. The additional fee can be paid by either exhibitor.
- Table rental: \$20 each (8' tables, inside only, maximum of 2).

Farmers Market Fees

- \$85 per 10'x10' space, located in the School's athletic field. Note: vehicles, such as trucks and vans, are not permitted on the athletic field. Electricity is not available on the field.

Set-Up and Cancellation Policies

Show Hours and Set-Up

The show hours are 9:00 am – 2:00 pm. All Artisans Fair exhibitors are expected to stay for the entire show. Exhibitors who leave early will not be invited to future shows.

Set-up is on Saturday morning. We provide staggered arrival times for exhibitors. All exhibitors are expected to arrive at least one hour prior to the show's opening to assure that they are completely set up by opening time. After unloading, exhibitors **must move their vehicles** to the area designated by the event's parking staff.

Cancellation and Refund Policies

- For cancellations received up to 90 days prior to the show, refunds are granted for any reason. A \$20 administrative fee will be charged.
- For cancellations requested from 8-89 days prior to the show, a refund minus a \$20 administrative fee will be granted **only if** a substitute exhibitor/vendor is available.

- For cancellations received less than 8 days prior to the show, no refunds will be given. If the cancellation is due to illness of the exhibitor or other emergency situation, a 50 percent credit applicable to the following year's show will be given.

The event is held rain or shine. No refunds will be given for inclement weather.